ORE Part 2 - Candidate Identification Policy

Effective Date: 01/03/26
Review Date: 01/03/27
Version: 4.0

1. Purpose

1.1 This policy establishes procedures for candidate identity verification across all stages of the Part 2 examination.

2. Scope

2.1 Applies to all ORE candidates participating in Part 2.

3. Pre-examination Identity Verification and Candidate Onboarding

3.1 Initial Identity Verification by GDC: Once candidates have been confirmed, the GDC will send out a Candidate Verification (CV) form requiring candidates to submit an approved form of photographic identification (e.g., a valid passport or driver's licence) and photographic likeness.

3.2 Candidate Verification (CV) Form and Collection of Photographic Identification:

- 3.2.1 The Candidate Verification (CV) form, as issued by the GDC (see Section 3.1), must be completed by all candidates in advance of the examination (see Appendix A as example for DM).
- 3.2.2 All candidates must complete a CV form in advance and submit it with the required photographic identification and a recent photograph.
- 3.2.3 Mandatory fields include name, contact details, qualification details, exam reference, photograph, signature, and date (see Appendix A as example for DM).
- 3.2.4 All details must match passport and GDC records.

3.3 Forms must be securely submitted (e.g. FileZilla).

4. Joining instructions and identity requirements

4.1 Candidates will receive joining instructions from the UCL ORE consortium administrative team approximately 7 weeks and 2 days prior to the examination date. These instructions will include identity requirements, examination venue details, and timings. Candidates must bring proof of identity to each component of the examination. Proof of identity must be an official document, such as a valid passport or driver's licence, which includes the candidate's name, signature, and photograph.

4.2 Candidates must bring an approved form of photographic identification to the examination (e.g. a valid passport or driver's licence).

4.3 If you should be aware in advance that your ID documentation will not be available for good reason, candidates must contact the GDC in the first instance to discuss this. No candidate will be admitted to the examination without the appropriate ID or prior GDC approval given to the Consortium.

5. Pre-examination reminder communications

5.1 Candidates reminded to bring photographic identification.
5.2 Must notify UCL Consortium Administration in advance if issues arise using the mitigating circumstances form.
5.3 No guarantee of alternative ID acceptance without prior GDC approval communicated to the consortium.

6. On-the-day verification

6.1 At registration, authorised staff must verify the candidate's identity by checking the Candidate Verification (CV) form, the submitted photographic identification, and the candidate in person. (see APPENDIX A as example for DM).
6.2 Staff will check photograph, name, signature, and all details match.
6.3 Candidates will sign the CV form at registration after checking all details are correct.
6.4 Any discrepancy results in escalation and candidate must not proceed.

7. Movement, station controls and exit

7.1 Candidates must be escorted at all times
7.2 Unauthorised movement is not permitted
7.3 Identity must remain attributable to the candidate throughout all stages
7.4 Candidates must be escorted to collect their belongings upon completion of examination
7.5 Candidates must not interact or come into contact with candidates from any other examination group at any stage of the examination process, including movement, completion and exit.

8. Failure and escalation

8.1 No candidate will be admitted to the examination without the appropriate ID or prior GDC approval given to the Consortium.

APPENDIX A

CONFIDENTIAL
GENERAL DENTAL COUNCIL
OVERSEAS REGISTRATION EXAMINATION

Candidate information for **Consortium**

ORE Part 2 April 2026: From 23/04/2026 8:00 AM To 26/04/2026 6:00 PM

CONTACT NUMBER:

NAME:

ADDRESS:

TELEPHONE:

MOBILE PHONE:

EMAIL:

DIPLOMA HELD AND DATE GRANTED:

DM

SIGNATURE:

DATE: